UWA Coursework Scholarship Conditions

The University of Western Australia (UWA) offers scholarships to support both domestic and international students undertaking coursework degrees at the University.

These conditions should be read in conjunction with the individual scholarship conditions and the relevant course rules as published in the UWA Handbook.

All scholarship recipients are bound by these conditions and all relevant University rules.

Certain scholarships may include variations to these conditions, and these will be clearly communicated to the recipient.

Conditions

1. Governed by

1.1 All coursework Scholarships are governed by the University Policy on: Establishment and Award of Scholarships and the individual scholarship conditions.

1.2 Intellectual property is governed by the University Policy on: Intellectual Property

2. Awarding, Acceptance and Eligibility

2.1 Scholarships are awarded through a competitive and transparent selection process solely for educational purposes.

2.2 The awarding body of coursework scholarships is the Coursework Scholarships Committee.

2.3 Unless otherwise stated in the individual criteria, to receive a scholarship, applicants must:
- (i) be enrolled at the University
- (ii) be eligible for full-time enrolment unless otherwise approved by the University
- (iii) continue to meet the eligibility criteria of the individual scholarship

2.4 Scholarship recipients must accept their offer by the deadline specified in the offer letter.

3. Concurrent scholarships

3.1 Unless otherwise stated, a recipient may hold concurrent scholarships administered by the University

4. Payment

4.1 The value will be specified in the individual scholarship conditions.

4.2 Unless otherwise stated in the individual scholarship conditions, Coursework scholarships:
- (i) Are paid in two equal instalments each year, paid after census date in each semester to the student's nominated bank account
- (ii) for tuition do not cover the Student Services and Amenities Fee (SSAF)

5. Duration

5.1 The duration of each scholarship is specified in the individual scholarship conditions document.

5.2 A scholarship cannot commence before enrolment nor continue beyond course completion.

5.3 Duration of a scholarship may be reduced by any prior study undertaken or credit received toward the enrolled course.

5.4 For students enrolled in a Combined Bachelor Masters or a Combined Bachelor Bachelor's who

receive a commencing undergraduate scholarship, the duration of the scholarship will be for the standard full-time duration of the applicable stand-alone undergraduate course, unless explicitly stated in the individual scholarship conditions.

6. Criteria for the continuation of a scholarship

6.1 The continuation of a scholarship is subject to the recipient:

(i) continuing to meet the eligibility requirements of the individual scholarship;

(ii) remain enrolled full-time unless there are exceptional circumstances that are beyond the scholarship recipient's control;

(iii) make satisfactory progress in accordance with the rules for the course for which the scholarship is awarded; and

(iv) confirm twice annually, in the manner and dates specified by the University that they continue to meet the eligibility requirements of the scholarship

6.2 The University may suspend a coursework scholarship if any of these conditions are breached.

7. Overpayment or underpayment of scholarship

7.1 Scholarship recipients must repay any overpaid scholarship funds to the University upon request, regardless of the reason for the overpayment.

7.2 The University will rectify any underpayment of scholarship funds as soon as possible upon receiving written notification.

8. Suspension of coursework scholarship

8.1 The scholarship may only be suspended

(i) after the first academic census date following the commencements of the scholarship; and

(ii) for up to two semesters during the tenure of the scholarship subject to approval by the Coursework Scholarships Committee

8.2 Students wishing to suspend their course must apply for a period of approved leave for the relevant board and notify Coursework Scholarships

9. Termination

9.1 The University may terminate a coursework scholarship if the recipient:

(i) does not abide by these Conditions or the individual scholarship conditions;

(ii) is found to have committed serious misconduct, including providing false or misleading information;

(iii) is not enrolled without an approved leave period and has not notified Coursework Scholarships; or,

(iv) has already received two suspensions of the scholarship and has not met continuation criteria for a third time

9.2 A terminated scholarship cannot be reinstated unless the termination is determined to have occurred in error.

10. Acknowledgement

10.1 Any thesis, dissertation or other publication resulting from research undertaken by the recipient while in receipt of the scholarship must acknowledge the support of the scholarship and carry the University by-line.

11. Provision of false or misleading information

11.1 If the University becomes aware that an applicant or candidate has provided false or misleading information in relation to their scholarship, it may immediately terminate the scholarship.

12. Complaints and appeals

12.1 Complaints should follow the process outlined in the University Policy on Public Complaints. Where possible, the complainant should attempt to resolve any concerns regarding the scholarships directly with Coursework Scholarships.

12.2 If unresolved, complaints may be escalated to the University's Student Conduct and Resolution Centre. If still dissatisfied, the matter may be referred to the Ombudsman Western Australia.

13. Changes to conditions

13.1 Scholarship conditions are determined by the University and may be amended from time to time.

13.2 Any changes will be published and communicated to recipients.

14. Definitions

For the purposes of these conditions:

Applicant	means a person who has applied for a coursework scholarship administered by the University.
Approved leave	means a period of leave from study that has been approved by the relevant University authority in accordance with the applicable course rules and University processes.
Census date	means the date in each teaching period by which enrolment is finalised for administrative purposes, including assessment of scholarship payment eligibility.
Coursework degree	means an undergraduate or postgraduate course of study that is primarily undertaken through structured teaching and assessment, and does not include a higher degree by research.
Coursework Scholarships	means scholarships administered by the University for students enrolled, or intending to enrol, in a coursework degree.
Coursework Scholarships Committee	means the University committee responsible for awarding coursework scholarships, unless otherwise specified.
Full-time enrolment	means enrolment in a study load recognised by the University as full-time for the relevant course and teaching period.
Individual scholarship conditions	means the specific conditions that apply to a particular scholarship, including any eligibility criteria, value, duration, benefits or variations to these conditions.
Overpayment	means a scholarship payment made to a recipient in excess of the amount to which the recipient is entitled under these conditions or the individual scholarship conditions.
Recipient	means a student who has been awarded and has accepted a coursework scholarship administered by the University.
Satisfactory progress	means progress that meets the academic progression requirements of the recipient's course and any additional requirements specified in the individual scholarship conditions.
Scholarship	means a financial award, benefit or support package offered by the University to assist a student with study-related costs, subject to these conditions and any individual scholarship conditions.
SSAF	means the Student Services and Amenities Fee.
Student	means a person enrolled at the University in a coursework degree.
Underpayment	means a scholarship payment made to a recipient that is less than the amount to which the recipient is entitled under these conditions or the individual scholarship conditions.
University	means The University of Western Australia.