

# The University of Western Australia (UWA) Student Services and Amenities Fee (SSAF) 2025 Allocation Report

## Introduction

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* (SSARA Guidelines) require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister.

The information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF expenditure reporting is a separate process and remains unchanged, more information can be found in the [Financial Statements Guidelines](#) for Table A and B providers, and in the [Financial Viability Instructions: Applicants and Providers of FEE-HELP \(FVI\)](#) for all other approved providers.

# SSAF Consultation and Achievements

Direction for the use of SSAF revenue is provided by the UWA Student Services and Amenities Fee Advisory Committee (SSAF AC) (see SSAF AC Terms of Reference at Appendix 1). Membership of the SSAF AC spans student and staff representatives, chaired by the Director of Student Life with oversight by the Deputy Vice-Chancellor (Education and Student Experience).

Its role is to:

- Assist the Office of the Deputy Vice-Chancellor (Education and Student Experience) and other relevant University work units and affiliated organisations to set priorities for, and monitor outcomes of, SSAF expenditure, within the bounds of the distribution determined by the UWA Senate.
- Ensure SSAF expenditure is underpinned by: 1) the University's strategic objectives and in particular the priorities established by the student experience strategy, *Experience UWA 2025*; 2) the legislative requirements regarding the use of the SSAF; and 3) input from students and student associations.
- Ensure annual SSAF expenditure is administered transparently and that related student communications are clear and consistent.
- Ensure all appropriate internal and external SSAF reporting is undertaken; and
- Advise on annual changes to SSAF rates.

Student representatives in the SSAF AC meetings in 2025 included: Ms Nikhita Talluri (2025 President, UWA Student Guild), Ms Charlotte Backshall (2025 President, Postgraduate Students' Association, UWA Student Guild), Archit Menon (2025 President, International Students', UWA Student Guild), Annika Leunig (UWA Student Guild Representative), and Ms Taneesha Stallbaum (President (UWA Sports Council).

## **Consultation with students about the uses of SSAF revenue by UWA Sport.**

In addition to UWA Sport representatives participating in the SSAF Advisory Committee, UWA Sport consults directly with students on the services and amenities offered via several avenues, including:

- Student Sport Council, a formal body that has a student representative from each of the 30 UWA Sport affiliated clubs,
- A Student Stakeholder Reference Group, a user group reference group that is chaired by the Guilds Sport Representative (Outdoor, Inclusion, Fitness, Social Sport, Clubs, Guild, Aquatics)
- Sport Advisory Group membership - Both the Student Guild President and UWA Sport Council President (an elected position) are on our Sport Advisory Group.

### **Consultation with students about the uses of SSAF revenue by UWA Student Guild.**

The UWA Student Guild is run and led by students. The UWA Guild Elections held in September each year, provides a democratically elected student body to drive all policy, advocacy and decisions on services to students.

The Guild Council (the UWA Student Guild board) is comprised of 23 students including a Guild Executive led by the Guild President. The election, which has generally over 5,000 votes cast each year, is externally operated by the WA Electoral Commission to ensure transparency and accountability.

The Guild decision making process operates through its committee structures and Guild departments. This structure ensures the committees and departments all with elected student representatives drive the requirements of students on campus, advocacy and representation. The students are supported by a staff team who turn their ideas, concepts, thoughts and projects into reality.

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The heads of expenditure for 2025 SSAF revenue and proprieties within these are summarised at Image 1 below (taken from the [UWA SSAF webpage](#))

Image 1

#### **SSAF Summary**

##### **25% Student support and engagement**

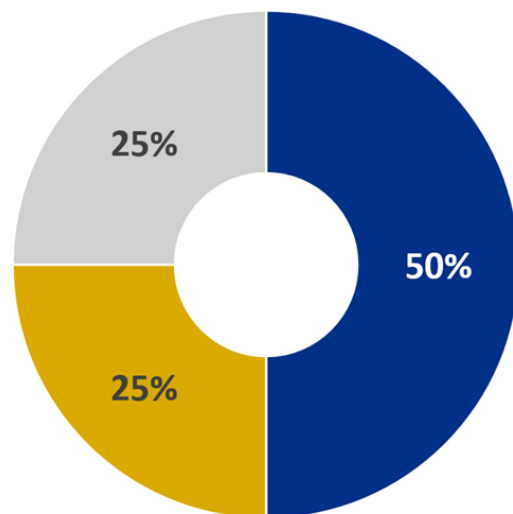
Careers and employability advisors and programs (eg. Careers and Employability Award), transition / orientation support (eg. UWA Connect, UniMentor), wellbeing and training (eg. Peer Educator, Mental Health First Aid, Step Up Bystander).

##### **25% UWA Sport**

Health and fitness, UWA affiliate sport clubs, student competitive sport, High Performance Program, student development, sports events.

##### **50% UWA Student Guild**

Student services and support (eg. financial, administrative, IT), student representation and engagement, Student Assist, sub-councils and Guild Departments, Volunteer Centre, student clubs and societies, food and drink, student training, Guild Bookshop, orientation and O-Day.



### **Compliant SSAF Expenditure.**

UWA business units allocated SSAF revenue manage said revenue through designated accounts for accounting and tracking purposes that are monitored via monthly and quarterly reviews.

UWA Sport Pty Ltd and the UWA Student Guild are independent legal entities that receive SSAF revenue. They are required to report all expenditure of SSAF revenue annually to the UWA Audit and Risk Committee, which is a sub-committee of the University's Senate.

These processes ensure SSAF revenue is expended in accordance with subsection 19-38(4) of the Higher Education Support Act 2003 (HESA).

### **2025 achievements funded by SSAF allocation to Student Life (Student Engagement and Wellbeing).**

Mental Health and Wellbeing Services.

- Build the capacity of students to support wellbeing through the provision of primary prevention training, focussed on gender-based violence and respectful relationships.
- Provided early intervention and counselling to support students/ mental health and wellbeing.

Transition/ orientation support services.

- Supported the delivery of UniMentor, the University's peer mentoring program for all commencing students.
- Delivered pre departure and O Week activities as well as pop-up activations throughout semester to promote connection and belonging

Employment/ Careers services.

- Delivered Career Mentor Link, an industry mentoring program for 385 students.
- Provided 1:1 career advising appointments and workshops to over 2,500 students.
- Provided access to digital platforms to support career developments and employability skill development to more than 50% of the student body.
- Delivered the Career Ready program for international students.
- Provided the Job Ready Program to enhance UWA students' employability through digital modules.
- Supported student connection with industry partners actively recruiting graduate job positions through student events.

## 2025 UWA achievements funded by SSAF allocation to UWA Student Guild

- A jam-packed O-Week in February 2025 with 'Guild on the Green', the UWA Tavern Grand Re-Opening, Tav Lunch Quiz, Chippy Social, O-Day and O-Day Afters with increased attendance over 11,000 students.
- The first ever O-Week 2 in July 2025, a successful Semester 2 event that boosted engagement and connection for students with over 5,000 in attendance.
- After a million-dollar makeover, marketing managed a campaign to mark the UWA Tavern's 50th Anniversary in July. This involved a new logo, social media tiles, the release of historical photos, special merchandise and special events. The year also saw the internal bar area redesigned with upgrades to a new bar counters, shelving and extensive upgrade to the lighting, AV and compliance requirements.
- The Student Guild continued to provide value to students across all our outlets. The cafes and Tavern provided Guild discounts on food, drinks, specials and coffee to the value of \$367,717 in 2025. This was a significant increase on the discount provided to students in 2024.
- To complement the Stage 1 additions to the lighting and CCTV across our building perimeter also occurred in 2025. This will ensure that this area is a safe and well-lit environment for all students that come to our precinct.
- The Guild precinct received a major investment in digital signage to replace static signage in 2025. Additionally digital signage was installed in the Refectory with the inclusion of a large projector screen and an upgrade of lighting and AV equipment to facilitate functions and student events.
- A new initiative between the Guild and UniPark 'Food for Fines' resulted in \$6,900 worth of food donations to the Guild Food Pantry. Throughout September a \$35 carpark fine could be swapped for \$25 worth of non-perishable food items, donated to the Guild Student Centre (GSC). Pre-made hampers could also be purchased from IGA. 276 fines were processed throughout the campaign.
- International Coffee Day in October raised \$6,600 for the Food Pantry with 114 donors and 2,000 coffees sold across campus. These funds will provide 1,015 hot dinners, 132 pantry parcels, and 880 packs of sanitary products to students in need.
- Food pantry which is set up to support students dealing with cost-of-living crisis reached 1,931 students.
- Created and distributed the Guild's 'All Student Survey' in October with +640 responses. The feedback will help the Guild better understand students to provide the services and advocacy needed.
- Volunteering Department initiatives such as Relay for Life, pop-up op shops, the student market stall and the Volunteering Awards. Well more than 3,000 students engaged in the department's activities.
- Events Department oversaw 4,905 number of student events for 2025 including events such as Guild Ball, Club Carnival, Exams RnR and the first Diwali Festival of Lights to name but a few.
- Collaborated with external organisations to bring extra value to students including McCusker Centre for Citizenship, Red Bull, NRC Agency, UWA Sport and many more.
- The Guild's innovation department, UWA Venture, continues its development with over 1,670 student engagements, 33,000 website visits in 2025 and the launch of start-up student incubators and student lead events and activities.
- Guild elections again consider very successful with full reparational roles fulfil and election process ran smoothly with oversight from Western Australian Election Commission. Over 2,700 votes cast.
- Guild clubs and societies well represented with over 160 operational and active on campus.

2025 UWA achievements funded by SSAF allocation to UWA Sport Pty Ltd

Highlights of the 2025 year include but are not limited to:

- UWA Sport successful hosted UniSport Indigenous Nationals; welcoming 500+ indigenous athletes, elevating UWA's profile and delivering a culturally safe and high-quality national event. UWA Sport supported two Maaliwah teams to represent UWA at this home event.
- UWA Sport continued to lead the enhancement of the 'Western Series' through an inclusive approach hosting events and experiences specifically designed to engage International Students (140+ student participants), Indigenous Students (75+ student participants), Students of all abilities and Students and Allies of the LGBTQIA+ community.
- Team Maali representative teams participation in the following UniSport National events - University Basketball League, University Tennis League, Athletics, Indigenous Nationals, and T20 Cricket.
  - In 2025 we have relaunched our Sports Coach managers program. All Sport Coach Managers (SCM) successfully completed the training and onboarding requirements.
  - Successful hosting of 4 UBL Games Days, and one UTL regional round.
- Five UWA Students participated in the FISU World University Games.
- Continued to be recognized as a high performing organization by Pride in Sport Australia, reflecting our ongoing commitment to inclusive practice and LGBTQIA+ visibility in sport.
  - The LGBTQIA+ Allyship in Sport Program received both State and National recognition through Awards; The WA Sport State Awards and UniSport National University Sport Awards.
- Positive delivery and participation in Interfaculty and InterCollege sporting programs and services. With over 4000 student participants
- Continued expansion of UWA fitness offerings and programming to include more accessible and diverse functional training opportunities. Including the foundation works for the Reformer Pilates Studio which opened in early 2025.
  - Total student membership of 4039, representing 78% of all members
  - More than 250 yoga class passes claimed in 2025 by UWA Albany Students.
  - Active Lifestyle Pass in place for University Hall, Forrest Hall, St Georges College and St Catherines College. This equates to gym, group fitness, aquatics and outdoor court access for 2,131 students.
- Delivery of various student participation initiatives, such as yoga on the grass and water awareness.
- Student Sport Coordinator team had significant impact in providing support to 30+ affiliated clubs to drive student sport initiatives to further enhance the level of service and diversify the sport offering on campus.
- Operations Team provide quality student focused service to create venue access and use opportunities at discounted rates to UWA Students. 4,416 Student Casual Bookings for 2025.

# SSAF Revenue Summary

	2025 Allocation \$ <sup>1</sup>	2025 Actual \$
SSAF Revenue	\$7,951,393	\$8,846,109
SSAF revenue carried forward from 2024	\$1,370,816	\$1,370,816 <sup>2</sup>
<b>Total SSAF funds available for 2025</b>	<b>\$9,322,209</b>	<b>\$10,216,926</b>
SSAF revenue carried over into 2026	NA	NA

<sup>1</sup> Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

<sup>2</sup>this figure is the Student Life carry forward and is **not** indicative of the total organisation carry forward.

UWA Sport Pty Ltd and the UWA Student Guild are independent legal entities that receive SSAF revenue. They are required to report all expenditure of SSAF revenue annually to the UWA Audit and Risk Committee, which is a sub-committee of the University's Senate.

## SSAF Carry Forward Student Life.

1. A total of \$1,370,816 has been applied to enable a range of initiatives to support UWA students including enhancements to student-centred areas (The UWA Living Room/ The UWA International Lounge/ accessibility spaces and other front facing student services areas). Other initiatives include an uplift in UWA SOS emergency funds to support students in need as well a Cost-of-Living sustainability project for students.

# SSAF Charge Summary

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the *Higher Education Support Act 2003* (the Act). In **2025** the maximum SSAF was **\$373.00**

Student Status	2025 SSAF charged \$ <sup>2</sup>	Number of students charged in 2025 <sup>3</sup>
Full-time <sup>1</sup> (> 0.75 EFTSL)	\$373.00	22102
Part-time <sup>1</sup> (< 0.75 EFTSL)	\$279.75	6613
		<b>Total: 28,715</b>

<sup>1</sup> Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term “part-time basis” means a study load of less than 75 per cent of the normal full-time student load for the period to which the fee relates. As per part 7 of the Administration Guidelines, the normal EFTSL value for a full-time student studying over a period of one year is 1.0.

<sup>2</sup> Note: As per Part 2 of the Administration Guidelines, a higher education provider may choose to determine a different SSAF for particular categories of persons, including a zero amount.

<sup>3</sup> Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in 2025. For example, a student undertook a full-time study load in Semester 1 which was equal to 0.5 EFTSL and undertook a part-time study load in Semester 2 which was equal to 0.375 EFTSL. This student would be categorised as a full-time student in 2025 as the total EFTSL they undertook in 2025 was equal to 0.875.

Student Status	2025 SSAF charged \$ <sup>2</sup>	Approx. number of SSAF students remote learning 2025 <sup>4</sup>
Remote learning/Online only	\$279.75	189

<sup>4</sup> Note: The Department of Education understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of study. Please note, due to the limitations of our information systems, the above data may be approximate.

# SSAF Allocation Summary

## Key areas of expenditure 2025

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on.

Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

Table on next page.

Key Area (reporting against these are mandatory)	2025 Total Allocation \$	2025 Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services <sup>1</sup>
1. UWA Student Life;	\$2,387,589	\$3,357,796 <sup>2</sup>	Yes (some)	
a. Health Services		\$1,769,883		6000
b. Employment/ Careers		\$687,659		2885
c. Transition/ Orientation Support Services		\$900,254		6000
2. UWA Sport;	\$2,387,589	\$2,338,503 <sup>3</sup>	No	
a. Health and Fitness		\$443,750		4039
b. Facility Provision and Improvements		\$626,250		4416
c. Student Competitive Sport		\$523,349		9000
d. Student Engagement (Inclusion, Participation & Leadership Development)		\$745,154		2500
3. Clubs – UWA Guild	\$4,423,054	\$5,066,553	Yes (some)	
a. Student Representation and Advocacy		\$1,754,641	No	12000
b. Student Clubs & Societies.		\$575,771	No	161 Registered Clubs
c. Social and Cultural Activities & Events		\$1,172,399	No	25,000
d. Welfare Support and Engagement		\$1,451,962	No	4000
e. Other student amenities		\$111,780	No	24,000
<b>Total</b>	<b>\$9,198,232</b>	<b>\$10,762,852</b>		

<sup>1</sup> Individual students may access services across all three areas.

<sup>2</sup> Student Life total includes funds from the SSAF carry forward adjusted to support key initiatives.

<sup>3</sup> Any difference in UWA Sport allocation/ spending is due to financial and auditing processes within UWA Sport.

Organisations, bodies or third-party providers that received SSAF funding in 2025.

**1. Allocation of SSAF revenue – non-student-led organisations**

Organisation Name <sup>1</sup>	Australian Business Number (ABN)	Supported Key Area	Total SSAF Funding Received from provider \$	% of total SSAF revenue collected by the Provider
UWA Sport PTY Ltd	96 605 887 189	6	\$2,387,589	25%
		<b>Total SSAF provided to non student-led organisations</b>	\$2,387,589	25%

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<sup>1</sup> Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed.

**2. Allocation of SSAF revenue to student led organisations – evidence of meeting requirement of 40 per cent**

Organisation Name <sup>2</sup>	Australian Business Number (ABN)	Supported Key Area	SSAF Funding Received from Provider \$	% of total revenue collected by the provider	If below 40 per cent, is there an agreed transition plan in place	Details of transition plan
UWA Student Guild	39 153 317 391	2	\$4,423,054	50%		
		<b>Total SSAF provided to student-led organisations</b>	\$4,423,054	50%		

<sup>2</sup> Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed.

## Declaration by Person of Authority

I, Guy Littlefair, Deputy Vice Chancellor Education and Student Experience, of the University of Western Australia declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.

I further attest that the information provided in this Report meets the requirements of the *Higher Education Support Act 2003* and the Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022 and that, where transition arrangements have either been sought or approved, information is provided on this.



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Signature of Person making Declaration

Guy Littlefair .....

Full name of Person making Declaration

Professor Guy Littlefair

Deputy Vice-Chancellor (Education and Student Experience)

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Position of Person making Declaration

Deputy Vice Chancellor Education and Student Experience.

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Date